



Dual Enrollment Request for Course Withdrawal

Permission to withdraw from course during automatic "W" period. Partial withdrawal from classes will result in no refund.

Email to dualenrollment@jeffersonstate.edu

Student #

Today's Date

FOR OFFICE USE ONLY
Received:
Processed:
Initial:

Print Full Name

Last First Middle

Table with 4 columns: Subject, Section, Course (5 digit CRN), Grade. Grade contains 'W'.

Initial the following statements:

I understand that withdrawal from a dual enrollment course means I must sit out one academic semester (not to include summer). After that, I will be required to reapply to the dual enrollment program at Jefferson State.

I understand that I will receive no college or high school credit for the course listed above.

I understand that withdrawing from the course listed above means I will receive a grade of "W" for the course and THAT GRADE WILL REMAIN ON MY PERMANENT COLLEGE TRANSCRIPT FOREVER.

I understand that withdrawing from the course listed above may affect my future financial aid eligibility status.

Student Signature

Signature line

(Will not be processed without a signature)

HIGH SCHOOL COUNSELOR SECTION:

I have informed this student how withdrawing from this class will impact his/her high school graduation requirements and am aware this student is withdrawing from the course listed above.

Counselor Signature

Signature line

(Will not be processed without a signature)

ALL INFORMATION ON FORM MUST BE COMPLETE TO BE PROCESSED

Jefferson State does not discriminate on the basis of race, color, national origin, sex, disability, or age in its admissions, programs and services in compliance with Title VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Title IX of the Educational Amendments of 1972, and the Americans with Disabilities Act of 1990.